



MEETING MINUTES PLAINSVIEW SCHOOL COMMUNITY COUNCIL

LOCATION	Plainsview School Annual General Meeting (AGM)
DATE	June 3, 2025
TIME	7:18 – 8:03

	Executive Members / Voting	Present (Y) Regrets (X)	Elected Members / Voting	Present (Y) Regrets (X)
VOTING MEMBERS	Mishayla Kapell, Chair	Y	Melissa Mayer	Y
	Crystal Nieviadomy, Vice-Chair	Y	Jen Oranchuk	R
	Lisa B, Secretary & Treasurer	Y	Vanessa Ottenbreit	Y
			Tara Labuik	Y
			Courtney Toothill	R
			Andrea Martineau	R
SCHOOL LIAISON	Erin Betson, Principal	Y		
	Rhonda Donais Walsh, Teacher Liaison	Y		
	Andrea Morphy, Vice Principal	Y		
GUESTS				

1.0	Call to Order
	Meeting was called to order at 7:18 p.m.
1.1	Welcome and Introductions
1.2	Adoption of Agenda
	Motion to adopt agenda for June 3, 2025, Annual General Meeting (AGM). Motion: Tara Labuik Second: Vanessa Ottenbreit Favor: All Opposed: None
1.3	Adoption of Meeting Minutes
	Motion to approve the minutes from the June 4, 2024, Annual General Meeting (AGM). Motion: Vanessa Ottenbreit Second: Crystal Nieviadomy Favor: All Opposed: None

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2.0	REPORTS
2.1	Vice-Chair Report – Crystal Nieviadomy

Year in Review

- A year in review was provided via PowerPoint and a PDF.
- Some feedback from families is to do a balance of virtual events and in person events. Could look at an in-person event in the spring, most in-person events occurred in the fall.
- Communicate the big investments so families know the we are planning and building towards the big purchases.
- Could work on an activity for a safety event in the fall. Crystal will research some new ideas for the school year.

2.2	SCC Chair Report – Mishayla Kapell
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Past Action Items

- Submit amended constitution to the school board for approval. – Completed.
- 2025/2026 Constitution suggested changes: None.

2.3	Treasurer Report – Lisa B
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Year End Financial Report

- 2024/25 Financial Statements in accordance with Article 2 Section 4 of *PSCC C&B*.
- September 2025 SCC will review/approve and it can be submitted to the Division Office.

3.0	Elections
3.1	Voting Member Positions

Elected Voting Positions with Terms Expiring in 2025

There are four (4) elected/voting member terms ending.

- Mishayla Kapell
- Crystal Nieviadomy
- Lisa B
- Tara Labuik

One member, expressed their intention not to renew their term:

- Tara Labuik

Two existing members were nominees for 2-year terms; running 2025-2027:

- Mishayla Kapell, verbal acceptance
- Lisa B, verbal acceptance

Two new members were nominees for a 2-year terms, running 2025-2027:

- Janelle Forsyth, phone acceptance
- Michelle McIvor, phone acceptance



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Elected Voting Positions with Terms Expiring in 2026

There are five (5) elected/voting member terms ending.

- Melissa Mayer
- Vanessa Ottenbreit
- Andrea Martineau
- Courtney Toothill
- Crystal Nieviadomy will accept the 1-year balance of a term ending 2026.

Executive Voting Positions with Terms Expiring

Executive positions are 1-year terms, renewed at each AGM.

The following were nominees, and verbally accepted:

- Chair: Mishayla Kapell
- Vice Chair: Crystal Nieviadomy
- Secretary/Treasurer: Lisa B

SCC Voting Membership for 2025/2026 School Year

Mishayla Kapell, Chair	2025-2027 Elected 2 Year Term
Crystal Nieviadomy, Vice-Chair	2025-2026 Elected 1 Year Term
Lisa B, Secretary & Treasurer	2025-2027 Elected 2 Year Term
Janelle Forsyth	2025-2027 Elected 2 Year Term
Michelle McIvor	2025-2027 Elected 2 Year Term
Melissa Mayer	2024-2026 Elected 2 Year Term
Vanessa Ottenbreit	2024-2026 Elected 2 Year Term
Andrea Martineau	2024-2026 Elected 2 Year Term
Courtney Toothill	2024-2026 Elected 2 Year Term

3.2 Coordinator and/or Administrator Positions

Healthy Hunger Coordinator

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

Melissa Mayer has verbally expressed her interest and intention to remain as the Health Hunger Coordinator for 2025/2026.

Babysitter Coordinator

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

If one of the new members are not interested; Tara Labuik is willing to remain as the Babysitter Coordinator.

Administrators for Media Accounts

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

Typically, a team of 3 or more who work together, the following have verbally expressed their interest and intentions to:

- Crystal will remain as the lead on general COMMS activities.
- Mishayla Kapell will remain as the emergency backup, as required for coverage.

4.0 Next AGM Meeting

- SCC meetings can be scheduled for the second Tuesday of each month, starting in September.
- November can be on the first Tuesday due to the STAT.
- The SCC can continue to use the school library.

5.0 Meeting ended at 8:03 p.m.