



MEETING MINUTES

PLAINSVIEW SCHOOL COMMUNITY COUNCIL (PSCC)

LOCATION	Plainsview School
DATE	September 9, 2025
TIME	6:33pm until 8:30 pm

	Executive Members / Voting Members	Present (Y) Regrets (X)	Elected Members / Voting Members	Present (Y) Regrets (X)
VOTING MEMBERS	Mishayla Kapell, Chair	Y	Melissa Mayer, Healthy Hunger Coordinator	Y
	Crystal Nieviadomy, Vice-Chair & Social Media Lead	Y	Janelle Forsyth	Y
			Vanessa Ottenbreit	Y
	Lisa B, Treasurer & Secretary	Y	Michelle Mclvor	Y
			Andrea Martineau	Y
			Courtney Toothill	R
SCHOOL LIAISON	Karey Harris, Principal	Y	Rhonda Donais, Staff Liaison	Y
	Tara Yanyk, Vice Principal	Y	Tia Coffin, Staff Liaison	
GUESTS	Steph Phipps Victoria Wong Marlo Brock			

1.0	Call to Order
	The meeting was called to order at 6:33 p.m.
1.1	Welcome and Introductions
1.2	Adoption of Agenda
	Motion to adopt agenda for September 9, 2025 Motion: Vanessa Ottenbreit Second: Michelle Mclvor Favor: All Opposed: None
1.3	Adoption of Meeting Minutes
	Motion to approve the minutes from June 3, 2025 Motion: Melissa Mayer Second: Crystal Nieviadomy Favor: All Opposed: None

2.0	CRIMINAL RECORD CHECKS
	Standing Action Item Members submitting or completing the declaration at the office or showing a copy of their CRC to a committee member, can then be documented in the meeting minutes as proof this was completed. If the CR is on record at the school board; and the volunteer is active, they can sign a declaration with the school. If there is a break in volunteering, then the individual will need to obtain a new criminal record check.



3.0	PAST / DEFERRED ACTION ITEMS
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Past Action Items

- N/A

4.0	REPORTS
4.1	Admin Report

Past Action Items

Standing Item – SCC Approved Budget Purchases and Payments

- N/A

Admin Report – Karey Harris and Tara Yanyk

- Welcome and excited to be here; this a great turnout for the first meeting. Karey has served a lot of roles in Administration and learned a lot of valuable lessons through the years. She likes to bring new ideas in, while honoring what is already in place and then build on that. They've done their kick-off with staff and explained the vision for the year. It feels like a really good start, it feels positive. There will be changes, but changes are done with a purpose. As the Admin Team, we want to hear from families, and we believe strongly in partnership and positive relationships with families and our community. We will be setting expectations with the kids and creating and building a safe space where we can empower kids to thrive and we want to foster what they are passionate about. Each day of the week will include something in their announcements that aligns with the STORM values. We will be creating and reinforcing a "Responsibility circle" where we teach kids about what we can control and what we can't and how to deal and manage that.

Upcoming Dates:

- Sept 10: Cross country meet at Douglas Park
- Sept 24: Terry Fox Walk
- Sept 30: No school, Truth and Reconciliation

Questions:

Badger

- o City pest control came out. No current reporting on badger sightings.

Band Schedule

- o With the current band schedule; it is scheduled over other classes.
- o Teachers try and schedule work so they aren't giving new content that day
- o This creates an opportunity for kids to be involved in band but not fall behind.



4.2	SCC Chair Report – Mishayla Kappel
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Past Action Items

- Vista print banner/flags; carried item. No due date.

Ratify E-Motions

- Aug 26, 25 e-motion to use \$250.00 of SCC funds to replenish the birthday give-aways.
 - o Motion: Andrea Martineau
 - o Second: Vanessa Ottenbreit
 - o Favor: all
 - o Opposed: none
- Aug 31, 25 e-motion for \$155.07 for 10 cans of coloured spray paint for the temp tarmac painting.
 - o Motion: Vanessa Ottenbreit
 - o Second: Melissa Mayer
 - o Favor: all
 - o Opposed: none

New Items

- NA

4.3	SCC Vice-Chair Report - Crystal Nieviadomy
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Past Action Items

New Items

Division Wide SCC Café on September 23, 2025 from 6:30pm-8:30pm

- This has been done before and they are restarting it. There are representatives from across the division who join and do planning together. The deadline to register is September 17, 2025 and asking the SCC if any members are interested in attending. Mishayla Kapell (Chair) and Crystal Nieviadomy (Vice-Chair) will attend.

Investment in Grade 8 Grad

- In the yearly SCC budget, we allocate \$500 for the Grade 8 Grad; this is request based and the parent committee needs to put forward a request. Last year, a second request came from the teachers, through Erin, to a meeting asking for funds to be used for re-usable decorations. In the end, the parents didn't use the full amount of funds and returned the unused funds; they are included in this year's starting balance.

Staff Survey

- Each year, the SCC has sent out a survey to get to know the staff. The survey results influence the appreciation events, where the SCC could help invest into the school, special projects, etc... The SCC requests feedback from teachers and Admin Staff. For those who complete the survey, we enter their name in a draw for one of two \$25.00 gift cards, and using the information from the survey we purchase a gift card.
- Tia: With surveys, make them as concise as possible, and maybe do it late September/early October.

Planning for 2025/2026 School Year

- Traffic safety is an issue and a pain point within our community. In the past the SCC has considered some type of a safety event, possibly including Fire, EMS, RPS, RCMP, etc.... We could also look into a solar speed sign, another CAA audit, a joint communication with others (daycare, school, etc..) The SCC is interested but this may need to be a spring event as it's too late to plan for the start of school.
- Bingo: This went over extremely well and had really positive feedback. The SCC discussed and agreed to do this again, in the spring, and could use this as a fundraiser.



- Family Engagement: These were popular during COVID and were used to stay engaged with families. The feedback we've heard is they enjoy the community events and prefer in-person.
 - Wellness Nights: Last year we explored the idea of a "Wellness Wednesday" where we could offer sessions for parents for things like establishing and reinforcing routines, healthy relationships, managing money, online safety, bullying. We discussed online and keynote speakers. If this is something we want to do again, the SCC could work with the school on proposing ideas and some timelines.
 - School spirit days: The SCC typically hasn't led these in the past but has promoted them. The kids enjoy them and miss them when they don't happen, but the feedback the SCC members have heard is to recommend not having spirit days that create a space for exclusion (ie: twin day) and maybe not doing weeklong spirit events as they are more for parents and can become an expense for families.
 - Tarmac painting: This is typically organized in August before school starts. We did have the tarmac redone this summer, so all the games are gone. In the past, a grant was used. Designs and painting completed and each summer the SCC and volunteers met to do the touch-ups before school started. We consider the tarmac as an extension for the playground. This year, we put an update on the SCC Facebook page and a family business offered a sizable donation, but they need a tax receipt. Karey will email the division office to find out next steps.
- ACTION**
- Staff treats: The SCC offered a lot of treats; and now are looking to revisit the frequency. Feedback from the families was around seeing how many times we did staff treats and were also curious what investments or events were also happening for the kids.
 - Funds held for Investments: We are working towards the larger investment items (jerseys, matts).
 - Funds held for Cultural Engagement: We have a diverse school, so last year the SCC built a reserve for cultural enhancement, and we have held funds for those types of requests.
 - Funds held for Playground reserve

Fundraising Events:

- Healthy Hunger: Agree, proceed. The schedule will be sent home with kids.
- Growing Smiles Winter fundraiser
 - o November-ish – No concerns from the Admin team to use the open space.
 - o Melissa said we have to reply by Sept 14th if we want the early bird registration. **ACTION**
- Spring Bingo
 - o Support from Admin to go ahead and run this event.
- Year-end BBQ
- Backup option: DQ cake

Dances:

- In the past, a teacher coordinated the school dances and then the SCC paid for the DJ.
- **ACTION**: Karey will ask staff about interest in coordinating dances
- interest
- Tia: The DJ was awesome! The dance during the day is great. If we did a family dance in the evening, we may not fit. A canteen is quite a bit of work but if the SCC wanted, they could look at running a canteen. Could be another fundraiser idea. If you want to book the DJ, it should be done soon. This was done by the school before. **ACTION**
- Halloween is on a Friday.

Traffic Safety:

- We could recommend and continue to promote dropping off at a different spot than right out front. In the past RPS has come out but some were told they can't ticket unless they see the infraction themselves. The SCC could include "how to report" in their Facebook posts and with the Admin Team could collaborate and promote on SCC messages and the Admin to promote on Edsby messages and talk with board level support. **ACTION**.
- This topic may be best to be a stand-alone meeting. **ACTION**: Crystal to talk with Tasha
 - o Is there a safety team?
 - o Can we have more crosswalks within the roadway to stop kids from running across at random?
 - o What about an overhead flashing light



4.4 Treasurer Report – Lisa B

Past Action Items

Financial Report

SCC Financial Report

In an attempt to reduce paper use and centralize the SCC information, the SCC agreed to review the monthly budget at the meeting and summarize the details in the minutes. The monthly financial report shown during the meeting will demonstrate the current state and future state forecasted spending. The following shows the total funds in the account less any known cheques that are pending withdrawal from the account.

June 2, 2025 Account Balance: \$13684.04
Uncashed Cheques: None
Funds Available: \$13,684.00
<i>*Note: This does not account for future planned activities and is a snapshot in time.</i>

4.5 Committees/Activities

Healthy Hunger Coordinator – Melissa Mayer

<https://www.signupgenius.com/go/10C0D4AADAB2EA3FEC70-44787324-healthy#/>

- The schedule is out; orders can start coming in.
- We added in more Swirl World and a new one, Odd Burger
- Signup Genius for volunteers – sign up, organize food in the staff room, and quickly deliver to the class. Parent volunteers but not kids.
- **ACTION:** Melissa will confirm if we need juice boxes.
- **ACTION:** Karey or Tara to remind staff they can order too, there is a “staff” option on the order form.

2025-26 Plainsview School Healthy Hunger Lunch Dates	Restaurant	Kindergarten	Order Cut-Off Date
Thursday, September 25	Swirl World	B	Saturday, September 20
Wednesday, October 8	Subway	A	Friday, October 3
Thursday, October 23	Dairy Queen	B	Saturday, October 18
Thursday, November 6	Booster Juice	B	Saturday, November 1
Wednesday, November 19	Boston Pizza	A	Saturday, November 15
Wednesday, December 3	Booster Juice	A	Friday, November 28
Thursday, January 15	McDonald's	B	Saturday, January 10
Wednesday, January 28	Booster Juice	A	Friday, January 23
Thursday, February 12	Subway	B	Saturday, February 7
Wednesday, February 25	Swirl World	A	Friday, February 20
Thursday, March 12	Pizza Hut	B	Saturday, March 7
Wednesday, March 25	Dairy Queen	A	Friday, March 20
Thursday, April 2	Booster Juice	B	Saturday March 28
Wednesday, April 22	Odd Burger	A	Friday, April 17
Thursday, May 7	Swirl World	B	Saturday, May 2
Wednesday, May 20	McDonald's	A	Friday, May 15
Thursday, June 4	A&W	B	Saturday, May 30
Wednesday, June 17	Swirl World	A	Friday, June 12

Babysitter Coordinator – Melissa Mayer and Crystal Nieviadomy

- Small update to the manual that no kids come, the babysitters may be asked to help with other items around the school or to prepare for future SCC events
- The babysitter coordinator will confirm sitters ahead of the meetings and adjust the schedule if there is a cancellation.
- Melissa, with the support from Crystal, volunteered for this years' role as Babysitter Coordinator.



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<https://plainsviewsc.ca/contact>
<https://www.facebook.com/PlainsviewSCC>

5.0	Other/New Items
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6.0	Next Meetings	
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The SCC meetings are generally the second Tuesday of each month from 6:30pm-8:00 p.m. in the school library:

- October 14, 2025
- November 4, 2025
- December 9, 2025
- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 9, 2026
 - Regular Meeting 6:30 - 7:30
 - Annual General Meeting 7:30 - 8:30

7.0	Meeting Ended	Meeting adjourned at 8:30
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Principal's Report SCC – Meeting September 9, 2025

Principal Mission Statement for 2025-2026

My mission is to build capacity within our school community by fostering strong relationships, collaboration, and growth, while creating a culture of positivity and high expectations where every student is empowered to thrive.

School Vision Statement for 2025-2026

Our vision is a school where positivity fuels learning, high expectations drive achievement, and every child, staff member, and family feels valued and supported in reaching their fullest potential.

Our foundation will be comprised of the following core beliefs and approaches:

- **Plainsview S.T.O.R.M. Acronym**
Strive To Grow, Tell The Truth, Offer Kindness, Respect Others & Our School, Make A Difference
- **Zones of Regulation** – Red, Yellow, Green, Blue Self – regulation is the ability to manage disruptive emotions and impulses and to think before you react
- **Responsibility Circle**



- **“Own It, Fix It, Change It, Move On.”** The common language is the foundation for a problem solving approach. We are using this language to build understanding and change the course of negative behavior.

FACILITIES

1. Carpets replaced in entry way.
2. Thanks to SCC for painting dots and painting over the graffiti on the blocks at the end of the street.

SCHOOL OPERATIONS

1. School Plans Based on Division Strategic Plan – 4 Committees this year that all staff are involved in: Student Achievement & Learning, Parent/Community Engagement, Mental Health and Well-Being, Wahkotowin
2. Enrollment Pre K – 8 (approx.515)

SCHOOL PROGRAMMING AND EXTRA CURRICULAR

1. RPS – focus on Literacy Grade 1-3 and Grade 4-8 Numeracy as well as Treaty Education Outcomes
2. Volleyball tryouts are in the works and Cross Country has started.

UPCOMING EVENTS AND IMPORTANT DATES

September 10 – Cross Country Meet at Douglas Park

September 24 – Terry Fox Walk

September 30 – No School Day of Truth and Reconciliation