



MEETING MINUTES

PLAINSVIEW SCHOOL COMMUNITY COUNCIL (PSCC)

LOCATION	Plainsview School
DATE	March 10, 2026
TIME	6:34 p.m. to 8:13 pm

	Executive Members / Voting Members	Present (Y) Regrets (X)	Elected Members / Voting Members	Present (Y) Regrets (X)
ELECTED/ACCLAIMED VOTING MEMBERS	Mishayla Kapell, Chair	Y	Melissa Mayer, Healthy Hunger Coordinator	Y
	Crystal Nieviadomy, Vice-Chair & Social Media Lead	Y	Janelle Forsyth	Y
	Lisa B, Treasurer & Secretary	Y	Vanessa Ottenbreit	Y
			Michelle McIvor	R
			Tiara Hogberg	Y
			Courtney Toothill	Y
SCHOOL LIAISON APPOINTED MEMBERS VOTING MEMBERS	Karey Harris, Principal	Y	Teacher Liaison (one) <ul style="list-style-type: none"> • Rhonda Donais, Staff Liaison • Tia Coffin, Staff Liaison • Dara Ardelan, Staff Liaison 	Y
	Tara Yanyk, Vice Principal	R		Y
GUESTS / NON-VOTING	Elizabeth Mayer, student SLC			

SCC Constitution – Section 2: A Plainsview SCC shall not exceed 17 (seventeen) Elected/Acclaimed/Appointed members that include:

- a. Elected/Acclaimed Membership – no fewer than five and no more than nine must be elected, and parents/guardians must form the majority and:
- b. Appointed Membership – no more than one less the number of the Elected/Acclaimed Membership be appointed. Appointed membership shall include:
 - o the Principal and/or the Vice-Principal;
 - o one teacher liaison (as available) from Plainsview School
 - o and may include other members recommended by the Plainview SCC and approved by the Director of Education or designate.
- The Plainsview Executive, with responsibilities outlined in the SCC Handbook, is made up of the following four positions, to be drawn from the Elected/Acclaimed Membership:
 - o Chair
 - o Vice Chair
 - o Secretary
 - o Treasurer

1.0	Call to Order
	The meeting was called to order at 6:34 p.m.
1.1	Welcome and Introductions
1.2	Adoption of Meeting Minutes
	Motion to approve the minutes from February 10, 2026 Motion: Janelle Forsyth Second: Courtney Toothill Favor: All Opposed: None
1.3	Adoption of Meeting Agenda
	Motion to approve the agenda for March 10, 2026 Motion: Courtney Toothill Second: Janelle Forsyth Favor: All Opposed: None



2.0	CRIMINAL RECORD CHECKS
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Standing Action Item

Members submitting or completing the declaration at the office or showing a copy of their CRC to a committee member, can then be documented in the meeting minutes as proof this was completed. If the CR is on record at the school board; and the volunteer is active, they can sign a declaration with the school. If there is a break in volunteering, then the individual will need to obtain a new criminal record check.

ACTION: Provide one to Tiara at the April meeting.

3.0	PAST / DEFERRED ACTION ITEMS
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Past Action Items

- N/A

4.0	REPORTS
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4.1	Admin Report
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Standing Item – Student Leadership Committee Feedback

- Wanting to do a 50/50 at the school BBQ. Crystal mentioned that they would need a lottery license.
- They did a pie sale and are handing them out on Friday. Sold about 180 pie slices, at \$2.00 each and made about \$60.00.

Past Action Items

- Inventory of mats
 - Karey updated that they are not being used in gym; really on used during games.
 - They estimate that 6 mats would cost about \$2500.00.
 - They reached out to Curtis and are trying to find out who did the past stitching.
- Jersey/pinnies
 - Want to talk with the school staff on March 20th
 - Found a bunch of t-shirts in storage with the Storm logo; estimate about 25.
 - Do we need home/away jerseys - \$33.00 per jersey; but want to talk with coaches
 - Cross country and track – vs in gym sport teams.
 - Will bring it to the April meeting.
- Book gyms, equipment, kitchen, etc – for the Spring Bingo
 - Confirm with Mark that everything is booked

Standing Item – SCC Approved Budget Purchases and Payments

- Mrs. Preece is appreciative and can use the SCC's proposed purchase of books and/or magazines.
- **ACTION:** Crystal will work with Mrs. Preece on a purchase list and the total funding available.
 - The school can order and provide an invoice to the SCC for reimbursement, or,
 - Mrs. Preece can provide a list of items to order and the SCC will purchase.



Standing Item – Approved Budget Items Drawing from RBE Grant

- RBE Funds will be used for:
 - o Pod Enhancements
 - o SLC requested funds for cookies and milk
 - o Bannock
- Karey wants to talk to the teachers on their PD day on March 20th to discuss ideas for the pod enhancement fund.

Admin Report

- A big thank-you from the staff for all the events during the Staff Appreciation Week.
- The Kindness Bulletin Board – a bit thanks to the Nieviadomy family. The classrooms looked at the items and then they took pictures and showed what they did to be part of the “Acts of Kindness”
- Riders came to the school; kids enjoyed it.
- Facilities fixed the door.
- JCI, building contact, has a new hire.
- School Operations: already looking at next year resource planning. Anticipating movement across the division
- School Programming and Extra Curricular:
 - o Provincial Assessments: Grade 5 and Grade 9 pilot testing math (spring 2026) and Grade 7 for ELA. In the fall 2026, will be another assessment.
 - o Programming for fall (music/band) and Language LDO: More information to come as they know more details. The division has given each school the autonomy to determine what they do with the minutes allocated to language. The Admin Team is looking at the more local data specific to Plainsview. Changes would come into effect in the next school year, 2026-2027.
- Upcoming Activities:
 - o March 19: Parent/Teacher conferences
 - o March 20: PD day
 - o March 24: City basketball finals at Plainsview; the Admin and SLC will run a canteen
 - o March 31: Storm Assembly at 2:30
 - o April 3-12: Spring Break

4.2

SCC Chair Report – Mishayla Kapell

Past Action Items

- Past Action Item: Vista print banner/flags; carried item.

Ratify E-Motions

- Ratify the Feb 13, 2026, e-motion to increase the allocated funding for the jump bands from 150.00 to 178.62.
 - o Motion: Vanessa Ottenbreit
 - o Second: Melissa Mayer
 - o Favor: All
 - o Opposed: None

New Items

- N/A



4.3 SCC Vice-Chair Report - Crystal Nieviadomy

Past Action Items

- Jump bands purchase – emotion complete.
- Revised budget to align with the items pulling from the RBE grant; Admin Team in agreement – in progress.

New Items

February 9-12 Staff Appreciation Week – Update

Crystal reviewed the budget breakdown on the Teacher Appreciation Week.

Repainting of the tarmac and donation

Need to watch the spring weather for when the tarmac is ready for painting, determine designs, paint colors, planning the event, but we need to do this this school year. Kevin will prep the templates, we trace them in chalk and then prep the tarmac for the painting.

- **ACTION:** Lisa will draft a plan for the initial information
 - o Need to have above 4 degrees for at least 72 hours for the paint to cure.
 - o Lisa will ask the Admin Team to discuss with staff at the PD day, what to keep, what to move or remove, new ideas, etc...

4.4 Treasurer Report – Lisa B

Past Action Items

- Create a “how to” guide – draft started.

Financial Report

SCC Financial Report

In an attempt to reduce paper use and centralize the SCC information, the SCC agreed to review the monthly budget at the meeting and summarize the details in the minutes. The monthly financial report shown during the meeting will demonstrate the current state and future state forecasted spending.

4.5 Committees/Activities

Healthy Hunger Coordinator – Melissa Mayer

<https://www.signugenius.com/go/10C0D4AADAB2EA3FEC70-44787324-healthy#/>

Odd Burger is closing and won't be able to fulfill their order; Healthy Hunger has issued credits and Boston Pizza is filling in for that date.

2025-26 Plainsview School Healthy Hunger Lunch Dates	Restaurant	Kindergarten	Order Cut-Off Date
Thursday, March 12	Pizza Hut	B	Saturday, March 7
Wednesday, March 25	Dairy Queen	A	Friday, March 20
Thursday, April 2	Booster Juice	B	Saturday March 28
Wednesday, April 22	Boston Pizza (replacing)	A	Friday, April 17
Thursday, May 7	Swirl World	B	Saturday, May 2
Wednesday, May 20	McDonald's	A	Friday, May 15
Thursday, June 4	A&W	B	Saturday, May 30
Wednesday, June 17	Swirl World	A	Friday, June 12



Babysitter Coordinator – Melissa Mayer and Crystal Nieviadomy

- No updates.

Diversity Task Team – Michelle McIvor

- Not in attendance.

Upcoming Events

March

- March Math Event –Crystal on behalf of Dara
 - Cancelled. Committee is regrouping and coming back with a plan.
- Date TBD – Staff Appreciation Treat Delivery – Crystal Nieviadomy
 - With the SLC pie sales; this will be cancelled and ideas deferred to the April event.

April

- April 16 - Spring Bingo Fundraiser – Janelle, Courtney, Vanessa
 - Doors Open: 5:00 / First Game: 5:45
 - Tickets:
 - 4 games + 1 blackout game – sold for \$5.00
 - Additional black out cards are sold for \$2.00 or 3/\$5.00
 - Prizes:
 - Cash prizes for the games
 - Can include any remaining items from last year
 - Raffle:
 - Trampoline
 - Separate tickets
 - Separate license
 - Separate cash box
 - Family Packages:
 - Tickets, raffle, supper tickets
 - Pre-purchase promoted
 - Families will pick up their envelopes
 - They will include bingo tickets, raffle tickets, supper purchases
 - Food:
 - Pizza from Little Ceasars
 - Candy bags – Melissa offered to make the bags
 - Drinks – like the BBQ you buy water or pop and pick from what's available
 - Popcorn – new idea, takes time to make, but we have the machine
 - Floats
 - **ACTION** – Lisa to pick up three floats
 - **ACTION** – Crystal to find a third cash box
 - **ACTION** – Raffle and tickets are two separate licenses; so two separate floats/cashbox
 - License – Raffle Tickets
 - Outlines timeframe where tickets can be sold
 - Could start selling tickets on Monday, but have to stop selling at 6:30 at the event.
 - We can sell up to 800-900 raffle tickets, so we could open ticket sales at the conferences, the winner doesn't have to be in attendance to win the raffle.



- Room & Setup
 - There are 320 chairs but not enough tables.
 - **ACTION:** Call out to our school community to loan folding tables
 - Crayons worked last year, but not well. And they ended up on the tables.
 - **ACTION:** Get plastic or paper to cover the tables.
 - **ACTION:** Courtney will buy highlighters (144 for \$55.00). SCC discussed and approved the purchase.
- Volunteers
 - **ACTION:** Courtney to identify stations and number of volunteers needed.
 - **ACTION:** Crystal will set up the sign-up genius.
- April 22 - Admin Professionals Day – Melissa Mayer
- Date TBD - Staff Appreciation Treat Delivery

May

- May 1 – Principal Appreciation Day – Melissa Mayer

June

- June 8 – PD Day / No school
- June 8 - Staff Appreciation Treats (Slurpee)
- June 9 – SCC and AGM
- June 10 or 16 (target dates) for Year End BBQ
- June 18 – Grade 8 Grad
- TBD – Year End Treats for students

5.0	Other/New Items
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6.0	Next Meetings
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The SCC meetings are generally the second Tuesday of each month from 6:30 pm-8:00 pm in the office meeting room.

- April 14, 2026
- May 12, 2026
- June 9, 2026. Regular Meeting 6:30 pm - 7:30 pm followed by Annual General Meeting 7:30 pm - 8:30 pm.

7.0	Meeting Ended	Meeting adjourned at 8:13 pm
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