



MEETING MINUTES

**PLAINSVIEW SCHOOL COMMUNITY COUNCIL (PSCC)**

LOCATION	Plainsview School
DATE	April 14, 2026
TIME	6:30 pm

	Executive Members / Voting Members	Present (Y) Regrets (X)	Elected Members / Voting Members	Present (Y) Regrets (X)
<b>ELECTED/ACCLAIMED VOTING MEMBERS</b>	Mishayla Kapell, Chair	Y	Melissa Mayer, Healthy Hunger Coordinator	Y
	Crystal Nieviadomy, Vice-Chair & Social Media Lead	Y	Janelle Forsyth	Y
	Lisa B, Treasurer & Secretary	X	Vanessa Ottenbreit	Y
			Michelle McIvor	Y
			Tiara Hogberg	Y
			Courtney Toothill	Y
<b>SCHOOL LIAISON APPOINTED MEMBERS VOTING MEMBERS</b>	Karey Harris, Principal	Y	Teacher Liaison (one)	
	Tara Yanyk, Vice Principal	X	<ul style="list-style-type: none"> <li>● Rhonda Donais, Staff Liaison</li> <li>● Tia Coffin, Staff Liaison</li> <li>● Dara Ardelan, Staff Liaison</li> </ul>	X Y X
<b>GUESTS / NON-VOTING</b>	Denys Guk (SLC)			

SCC Constitution – Section 2: A Plainsview SCC shall not exceed 17 (seventeen) Elected/Acclaimed/Appointed members that include:

- a. Elected/Acclaimed Membership – no fewer than five and no more than nine must be elected, and parents/guardians must form the majority and:
- b. Appointed Membership – no more than one less the number of the Elected/Acclaimed Membership be appointed. Appointed membership shall include:
  - the Principal and/or the Vice-Principal;
  - one teacher liaison (as available) from Plainsview School
  - and may include other members recommended by the Plainview SCC and approved by the Director of Education or designate.
- The Plainsview Executive, with responsibilities outlined in the SCC Handbook, is made up of the following four positions, to be drawn from the Elected/Acclaimed Membership:
  - Chair
  - Vice Chair
  - Secretary
  - Treasurer

1.0	<b>Call to Order</b>
	The meeting was called to order at 6:35 pm.
1.1	<b>Welcome and Introductions</b>
1.2	<b>Adoption of Meeting Minutes</b>
	Motion to approve the minutes from March 10, 2026 Motion: Janelle Second: Michelle Favor: All Opposed: None
1.3	<b>Adoption of Meeting Agenda</b>
	Motion to approve the agenda for April 14, 2026 Motion: Vanessa Second: Courtney Favor: All Opposed: None



2.0	CRIMINAL RECORD CHECKS
<p><b>Standing Action Item</b></p> <p>Members submitting or completing the declaration at the office or showing a copy of their CRC to a committee member, can then be documented in the meeting minutes as proof this was completed. If the CR is on record at the school board; and the volunteer is active, they can sign a declaration with the school. If there is a break in volunteering, then the individual will need to obtain a new criminal record check.</p>	

3.0	PAST / DEFERRED ACTION ITEMS
-----	------------------------------

### Past Action Items

- N/A

4.0	REPORTS
-----	---------

4.1	Admin Report
-----	--------------

### Standing Item – Student Leadership Committee Feedback

- Denys provided feedback that they are looking to do a Basketball canteen for the playoff game hosted at Plainsview. PI day went over well although some kids didn't like the taste of the pies they bought. SLC would like to try a 50/50 at the SCC BBQ, Crystal said she could work with Mrs. Yanyk re: providing info and/or SCC applying on behalf of for a lottery license. Tall socks day, tie day possible.

### Past Action Items

- Inventory of mats – recommendation from Admin Team to hold on purchase of mats and instead focus on investing in new pinnies. Could not find history of mat repair. Suggestion of inquiry with Crazy Ape Extreme Equipment to determine cost.
- Jersey/pinnies – recommendation from Admin Team and staff to proceed with purchase of pinnies. Preliminary costing is approximately \$43 with logos and numbers. Based on budgeting, Crystal outlined that up to 60 jerseys could be purchased with funds available, which could support two-sided pinnies with logo/numbers. Karey to finalize purchase. Mishayla recommended a logo with white border to create definition between logo and fabric colour. Mishayla to send Vector file to Admin Team.
- Admin asked staff their feedback on tarmac painting games and activities at the March PD day. The feedback was that they loved what is there and suggested adding 4 more 4-square games by the basketball nets. There is no plan to seal this year (Janelle). Lisa to draw up a plan.

### Standing Item – SCC Approved Budget Purchases and Payments

- Admin Team confirmed Mrs Preece purchased books as per budget allocation. Crystal to work with Mrs Preece to obtain receipt. Reimbursement for actuals to be issued to Plainsview School.
- Motion from Crystal to approve up to 45 pinnies for up to \$2300, place to be determined, from the jersey/mat reserve fund. Seconded by Courtney, all in favour, motion passed.

### Standing Item – Approved Budget Items Drawing from RBE Grant

- March 30, 2026 email from Admin Team updating that \$279.62 was spent on Bannock and \$200.00 was spent on SLC cookies/milk event. The balance of the RBE grant is \$1350 that will be used for the classroom pods/requests.
- Motion from Crystal to adjust a past motion and increase the cookie funding allocation from \$125 to \$200. Vanessa seconded, all in favour, motion passed.

### Admin Report

- Reviewed current plan for Provincial Assessment. Field testing to occur for Grade 7 ELA and Grade 5 Math starting end of May to June.
- Admin Placements have been confirmed. Current Admin Team is remaining at Plainsview for 2027-28 school year.



- Staffing for teaching staff and other staff are underway. Staffing is tied to projected population, with potential for staffing adjustments in the fall if projections are off.
- Update on changes to Regina Public elementary band program. More information to be shared as known.
- Discussion - in order to better support the literacy and numeracy needs, a recommendation has been made to withdraw french offering starting in fall 2026-27.
- Admin Team continues to work with Pods to finalize purchases under the Pod Enhancement Fund.
- Upcoming dates:
  - April 22 - Grade 8 Farewell Photos
  - May 15 - PD Day
  - May 18 - Stat
  - May 26 - Kindergarten Orientation/Open House

<b>4.2</b>	<b>SCC Chair Report – Mishayla Kapell</b>
------------	---

### Past Action Items

- Past Action Item: Vista print banner/flags; carried item.

### Ratify E-Motions

### New Items

- Band Banner/Poster email
- North Railway email

<b>4.3</b>	<b>SCC Vice-Chair Report - Crystal Nieviadomy</b>
------------	---

### Past Action Items

- Crystal will work with Mrs. Preece on a purchase list and the total funding available. Books have been purchased, Mrs. Preece to finalize reimbursement for actuals.

### New Items

- Crystal reviewed projected financial position, based on YTD and projected proceeds from Healthy Hunger. A recommendation was made to invest proceeds over what was originally projected, and purchase 5 Chomp Saws, as well as accessories and tune up kits Motion from Crystal to purchase 5 chomp saws, accessories and replacement kits for up to \$3000. Janelle seconded, all in favour, motion approved.. Crystal to purchase and arrange delivery to the school.

<b>4.4</b>	<b>Treasurer Report – Lisa B</b>
------------	----------------------------------

### Past Action Items

- Create a “how to” guide – draft started.

### Financial Report

#### **SCC Financial Report**

*In an attempt to reduce paper use and centralize the SCC information, the SCC agreed to review the monthly budget at the meeting and summarize the details in the minutes. The monthly financial report shown during the meeting will demonstrate the current state and future state forecasted spending.*

<b>4.5</b>	<b>Committees/Activities</b>
------------	------------------------------

### Tarmac Painting – Lisa B

Lisa shared a draft visual with Admin Team, who took it to the March PD Day for staff feedback.

- Staff shared that they loved what is there and suggested adding 4 more 4-square games by the basketball nets.



- Previous feedback from staff survey requested Indigenous and/or Pride elements where possible.
- Plan the date/event this this school year.
- Kevin Nieviaodmy will prep the templates, budget will be required for stencil materials
- SCC to trace them in chalk and paint.
- Paint selected, ordered and picked up
- Date / time: TBD, temperature has to be over 4C for 72h for it to cure

### April 16 - Spring Bingo – Courtney, Vanessa, Janelle

- 175 RSVP'd, \$1930 in pre-orders
- 211 raffle tickets for trampoline so far
- \$572 pre-sold pizza
- Courtney to confirm number of stations, volunteers, and shifts – complete
- Crystal to set up the sign-up genius – complete
- Lisa to get floats and Crystal to get cashbox – both planned for Saturday
- Planning committee:
  - o Find more tables – call out
  - o Get plastic or paper to cover the tables - done
  - o Courtney to purchase highlighters - done
  - o Packages need to be sorted and packaged (bingo tickets, raffle tickets, supper purchases) - done
  - o Candy bags – Melissa
- Motion from Vanessa for \$654.23 reimbursement for pizza for Crystal and for \$53.76 for Melissa for candy. Courtney seconded, all in favour, motion passed.
- 

### Healthy Hunger Coordinator – Melissa Mayer

<https://www.signupgenius.com/go/10C0D4AADAB2EA3FEC70-44787324-healthy#/>

2025-26 Plainsview School Healthy Hunger Lunch Dates	Restaurant	Kindergarten	Order Cut-Off Date
Wednesday, May 20	McDonald's	A	Friday, May 15
Thursday, June 4	A&W	B	Saturday, May 30
Wednesday, June 17	Swirl World	A	Friday, June 12

### Babysitter Coordinator – Melissa Mayer and Crystal Nieviadomy

Nothing to report.

### Diversity Task Team – Michelle McIvor

Recommendation to pause and regroup as planning for 2026-27 gets underway.

### Year End BBQ – Melissa Mayer

- Confirm dates and book BBQ – Targeting June 10 or 11.
- Desire to do pre-orders again

### Upcoming Events

#### April

- o April 22 - Admin Professionals Day – Melissa Mayer
- o Date TBD - Staff Appreciation Treat Delivery



**May**

- May 1 – Principal Appreciation Day – Melissa Mayer

**June**

- June 8 – PD Day / No school
  - June 8 - Staff Appreciation Treats (Slurpee)
  - June 9 – SCC and AGM
    - 1 Year Terms for Exec. Positions (Chair, Vice-Chair, Secretary, Treasurer) are renewed each AGM
  - June 10 or 16 (target dates) for Year End BBQ
  - June 18 – Grade 8 Grad
  - TBD – Year End Treats for students
- Mishayla to follow up with those who have a term coming to an end on their interest for another term.
  - Mishayla to share a copy of the constitution for everyone to review and comment if they wish to suggest changes.
  - Janelle SCC Feedback session for the reporting of Sask Student Assessments April 29-30 session check email.

<b>5.0</b>	<b>Other/New Items</b>
------------	------------------------

<b>6.0</b>	<b>Next Meetings</b>	
------------	----------------------	--

The SCC meetings are generally the second Tuesday of each month from 6:30 pm-8:00 pm in the office meeting room.

- May 12, 2026
- June 9, 2026. Regular Meeting 6:30 pm - 7:30 pm followed by Annual General Meeting 7:30 pm - 8:30 pm. Crystal to advertise as per requirements.

<b>7.0</b>	<b>Meeting Ended</b>	<b>Meeting adjourned at 8:12pm</b>
------------	----------------------	------------------------------------