



MEETING MINUTES PLAINSVIEW SCHOOL COMMUNITY COUNCIL

LOCATION	Plainsview School Annual General Meeting (AGM)
DATE	June 9, 2026
TIME	7:44 pm – 8:30 pm

	Executive Members / Voting	Present (Y) Regrets (X)	Elected Members / Voting	Present (Y) Regrets (X)
VOTING MEMBERS	Mishayla Kapell, Chair	Y	Melissa Mayer	Y
	Crystal Nieviadomy, Vice-Chair	Y	Vanessa Ottenbreit	Y
	Lisa B, Secretary & Treasurer	Y	Courtney Toothill	Y
			Janelle Forsyth	Y
			Michelle McIvor	R
			Tiara Hogberg	R
SCHOOL LIAISON	Karey Harris, Principal	Y	Rhonda Donais	R
	Tara Yanyk, Vice Principal	Y	Tia Coffin	R
			Dara Ardelan	R
GUESTS	n/a			

1.0	Call to Order
	Meeting was called to order at 7:44 p.m.
1.1	Welcome and Introductions
1.2	Adoption of Agenda
	Motion to adopt agenda for June 9, 2026, Annual General Meeting (AGM). Motion: Crystal Nieviadomy Second: Vanessa Ottenbreit Favor: All Opposed: None
1.3	Adoption of Meeting Minutes
	Motion to approve the minutes from the June 3, 2025, Annual General Meeting (AGM). Motion: Courtney Toothill Second: Melissa Mayer Favor: All Opposed: None

2.0	REPORTS
2.1	Vice-Chair Report – Crystal Nieviadomy

Year in Review

- A year in review was provided via PowerPoint.
- During the budget planning for 2026/2027, one recommendation is to invest in purchasing folding tables and a “bulletin board bin”

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2.2	SCC Chair Report – Mishayla Kapell
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Past Action Items

- 2026/2027 Constitution suggested changes: None.

2.3	Treasurer Report – Lisa B
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Year End Financial Report

- Financial Statements in accordance with Article 2 Section 4 of *PSCC C&B*.
- The draft financial year report was reviewed. In September 2026 the SCC will review/approve and it can be submitted to the Division Office.

3.0	Elections
3.1	Voting Member Positions

Elected Voting Positions with Terms Expiring in July 2028

There are four (4) elected/voting member terms ending.

- Crystal Nieviadomy
- Melissa Mayer
- Vanessa Ottenbreit
- Courtney Toothill

All members were in attendance and verbally accepted a new two (2) year term for the school years 2026/2027 and 2027/2028.

Executive Positions with Annual Terms Expiring

Executive positions are 1-year terms, renewed at each AGM.

The following were nominees, and verbally accepted executive positions for the one-year term for the school year 2026/2027:

- Chair: Mishayla Kapell
- Vice Chair: Crystal Nieviadomy
- Secretary/Treasurer: Lisa B

SCC Voting Membership for 2026/2027 School Year

Mishayla Kapell, Chair	2025/2026 and 2026/2027 Elected 2 Year Term 2026/2027 Executive 1 Year Term
Crystal Nieviadomy, Vice-Chair	2026/2027 and 2027/2028 Elected 2 Year Term 2026/2027 Executive 1 Year Term
Lisa B, Secretary & Treasurer	2025/2026 and 2026/2027 Elected 2 Year Term 2026/2027 Executive 1 Year Term
Janelle Forsyth	2025/2026 and 2026/2027 Elected 2 Year Term
Michelle McIvor	2025/2026 and 2026/2027 Elected 2 Year Term
Melissa Mayer	2026/2027 and 2027/2028 Elected 2 Year Term
Vanessa Ottenbreit	2026/2027 and 2027/2028 Elected 2 Year Term
Tiara Hogberg	2025/2026 and 2026/2027 Elected 2 Year Term
Courtney Toothill	2026/2027 and 2027/2028 Elected 2 Year Term



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3.2 Coordinator and/or Administrator Positions

Healthy Hunger Coordinator

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

Melissa Mayer has verbally expressed her interest and intention to remain as the Health Hunger Coordinator for 2026/2027.

Babysitter Coordinator

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

Melissa Mayer and Crystal Nieviadomy will coordinate.

Administrators for Media Accounts

This is not an elected position but has been added to the SCC Constitution to outline roles and responsibilities.

Typically, a team of 3 or more who work together, the following have verbally expressed their interest and intentions to:

- Crystal will remain as the lead on general COMMS activities.
- Mishayla Kapell will remain as the emergency backup, as required for coverage.

4.0 Next AGM Meeting

- SCC meetings can be scheduled for the second Tuesday of each month, starting in September.
- The SCC can continue to use the school library.

5.0 Meeting ended at 8:30 p.m.